



The Medical Executive Committee Manual

By HCP Pro Inc., William F. Mills MD MMM CPE FACPE FAAFP, Mary J. Hoppa MD MBA

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Your resource to build and support an effective medical executive committee

Physician leaders are pressed for time. Give them the knowledge and tools to confidently and effectively carry out their MEC responsibilities and comply with accreditors' standards.

This book will help MEC members understand their role in important medical staff functions, such as credentialing and privileging; competence assessment and peer review; physician contracts and alignment; and quality and patient safety. This book also helps MEC members understand their relationship to the medical staff, other committees, administrators, and the governing board.

Benefits

This book will serve as a guide and reference manual for how the MEC can effectively and efficiently carry out its duties, including:

- Methods for providing leadership that is fair, honest, and consistent
- Maximizing members' leadership skills and minimizing time spent in meetings
- The MEC's role in OPPE, FPPE, and peer review
- The MEC's role in physician contracting, physician-hospital alignment, and hospital strategies
- Communicating with the governing board and hospital administrators

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Editorial Review

About the Author

William F. Mills, MD, MMM, CPE, FACPE, FAAFP, is currently the senior vice president of quality and professional affairs for Upper Allegheny Health System, which consists of Olean (NY) General Hospital and Bradford (PA) Regional Medical Center. He is certified by the American Board of Family Medicine, is a certified physician executive from the Certifying Commission in Medical Management, and is a fellow in both the American Academy of Family Physicians and the American College of Physician Executives.

Mary J. Hoppa, MD, MBA, is a senior consultant with The Greeley Company, in Danvers, MA. She brings more than 25 years of healthcare leadership and management experience to her work with physicians, hospitals, and healthcare organizations across the country. Hoppa's roles in hospital administration and medical staff leadership in academic and community hospital settings make her uniquely qualified to assist physicians and medical centers in developing effective solutions to their most significant challenges. She has experience in credentialing and privileging, peer review and quality, medical staff education, conflict resolution, and is the leader of The Greeley Company's bylaws division. She brings this experience into the accreditation practice.

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